



January 1st, 2022

Crowd Manager Requirement

On February 16th, 2019 the City of Grand Junction adopted the 2018 version of the International Fire Code (IFC) as amended with referenced standards. With the adoption of the 2018 IFC, the Grand Junction Fire Department- Division of Fire Prevention is requiring all applicable entities and/or event promoters to establish a crowd manager program for every gathering involving more than 500 people. Section 403.12.3.1 further requires "... *not fewer than two trained crowd managers, and not fewer than one trained crowd manager for each 250 persons or portions thereof shall be provided for the gathering.*" Some exceptions may apply.

To satisfy the requirements listed above, all applicable entities shall complete Crowd Management Training. The GJFD- Division of Fire Prevention has approved the National Association State Fire Marshals (<https://www.firemarshals.org/Crowd-Manager-Training>) as the Crowd Management Training standard.

Special Events (such as races, carnivals, outdoor shows, festivals, etc.)

Prior to hosting an event meeting the parameters of sections 403.12.3, proof of Crowd Management Training and a Statement of Intent to Comply shall be submitted to GJFD- Division of Fire Prevention via email, with documentation detailing the event, the event times and date, and the anticipated number of attendees. This documentation shall be submitted no fewer than 72 business hours prior to the scheduled event start time. This shall apply to events and gatherings where an Operational Permit is necessary, and the occupant loads dictate the need for crowd management. The Crowd Management Training must remain current, the trained individuals must be present during the event, and proof of training be made available upon request of the Fire Marshal or his/her designated Fire Code Official.

Fixed Facilities (such as: event centers, convention centers, sports stadiums etc.)

Whereas a fixed facility has an occupant load of 500 persons or more, Crowd Management Training records will be reviewed on an annual basis.

Please see the attached "Statement of Intent to Comply" and 2018 IFC Referenced Standards.

Respectfully,

Grand Junction Fire Department- Division of Fire Prevention
625 Ute Avenue
Grand Junction, CO
fire@gjcity.org



Statement of Intent to Comply
for
Implementation of Crowd Management at Large Events

I, _____, representing _____
(Representative Name) (Entity/Event Name)

have read through and understand the general requirements needed to provide for Crowd Management. I agree to obtain and maintain proper training as described by the Authority Having Jurisdiction (AHJ) and will be able to provide the current approved training document(s) prior to and during to the prescribed event, upon request. It is understood that training documents will be reviewed annually by the AHJ.

I have read and understand the requirements presented. I am signing this Statement of Intent to Comply for Implementation of Crowd Management at Large Events (gatherings of more than 500 persons), I do so in good faith, as a representative of:

(Entity/Event Name)

(Representative Name Signature)

(Date)

2018 International Fire Code Referenced Standards

403.12.3 Crowd Managers.

Where facilities or events involve a gathering of more than 500 people, crowd managers shall be provided in accordance with Sections 403.12.3.1 through 403.12.3.3.

403.12.3.1 Number of crowd managers.

Not fewer than two trained crowd managers, and not fewer than one trained crowd manager for each 250 persons or portion thereof, shall be provided for the gathering.

Exceptions:

1. Outdoor events with fewer than 1,000 persons in attendance shall not require crowd managers.
2. Assembly occupancies used exclusively for religious worship with an occupant load not exceeding 1,000 shall not require crowd managers.
3. The number of crowd managers shall be reduced where, in the opinion of the *fire code official*, the fire protection provided by the facility and the nature of the event warrant a reduction.

403.12.3.2 Training.

Training for crowd managers shall be *approved*.

403.12.3.3 Duties.

The duties of crowd managers shall include, but not be limited to:

1. Conduct an inspection of the area of responsibility and identify and address any egress barriers.
2. Conduct an inspection of the area of responsibility to identify and mitigate any fire hazards.
3. Verify compliance with all permit conditions, including those governing pyrotechnics and other special effects.
4. Direct and assist the event attendees in evacuation during an emergency.
5. Assist emergency response personnel where requested.
6. Other duties required by the *fire code official*.
7. Other duties as specified in the fire safety plan.